

OVERVIEW

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from our Download Center. Otherwise, you will be prompted to download and install Zoom when you click a join link.

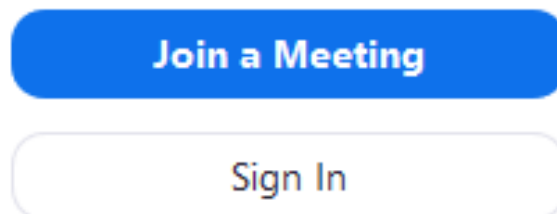
You can also join a test meeting to familiarize yourself with Zoom.

PREREQUISITES

- Each meeting has a unique 9, 10, or 11-digit number called a meeting ID that will be required to join a Zoom meeting
- If you are joining via telephone, you will need the teleconferencing number provided in the invite.

JOINING A MEETING

1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:
 - Click Join a Meeting if you want to join without signing in.

The Zoom logo is displayed in a bold, blue, lowercase sans-serif font.

- Sign in to Zoom then click Join



Join

3. Enter the meeting ID number and your display name.
 - If you're signed in, change your name if you don't want your default name to appear.
 - If you're not signed in, enter a display name.

Join a Meeting

Meeting ID or Personal Link Name ▼

Grant MacLaren

Do not connect to audio

Turn off my video

4. Select if you would like to connect audio and/or video and click Join

Remember If there is anything that we can help you with or if you just have a query please don't hesitate to contact us on:

Email Address: admin@airsafe.com.au

or

Local Phone: (08) 9277 6968

International Phone: (+61) 8 9277 6968

