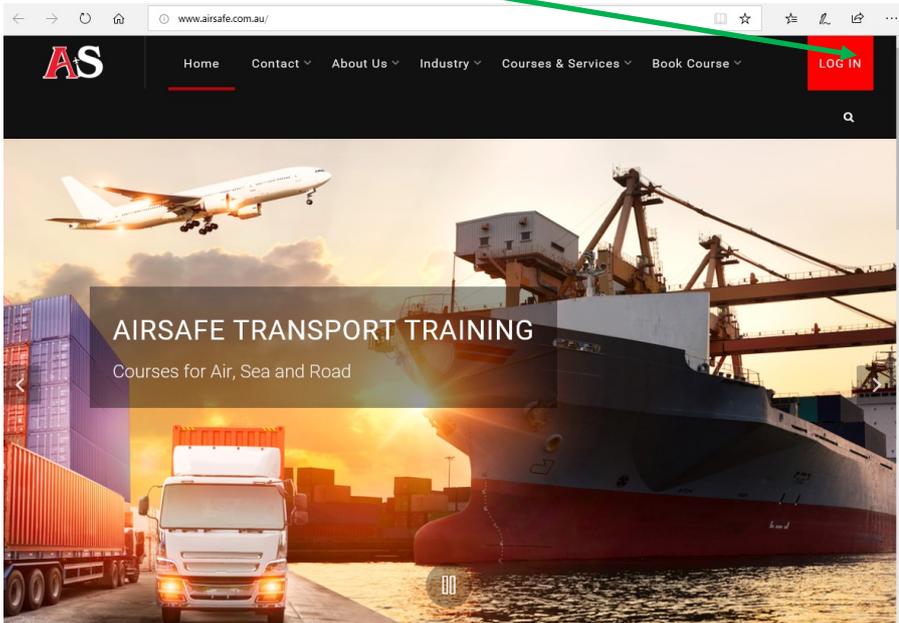
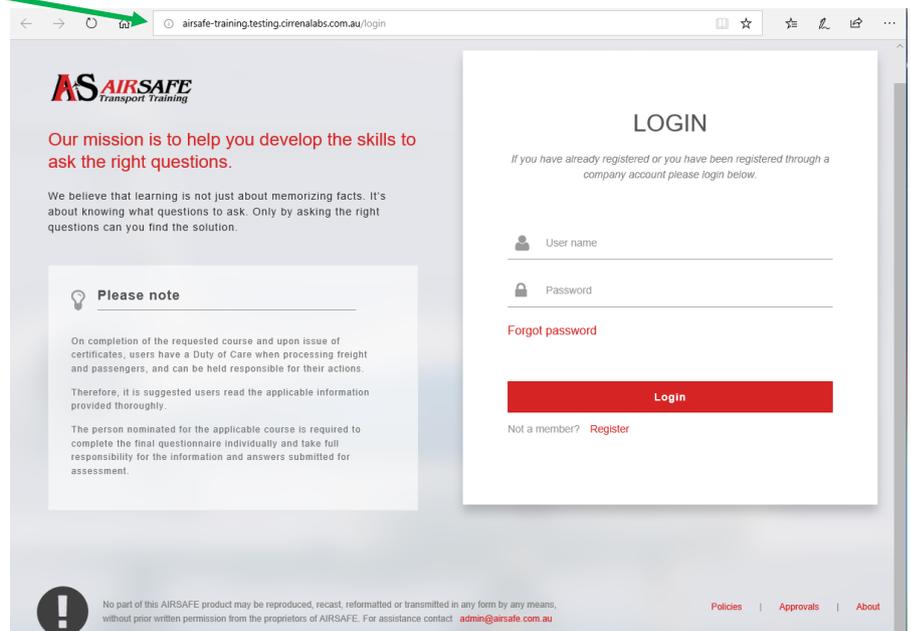


Welcome to **AIRSAFE**'s new online Training Delivery System. The new system has been put in place to accommodate the changes in technology and improve the presentation of material for the end client.

The Shortcut for our new training website is located on the top right hand corner of our website, "www.airsafe.com.au"



or can be reached at, "training.airsafe.com.au"



The new Training Delivery system is designed for individual user logon, this means that each user will require to have their own logon credentials. If you had a logon with **AIRSAFE**Transport Training previously, then this logon will still be valid in the new system.

If you have problems, or are unsure, then please don't hesitate to contact us to assist you.

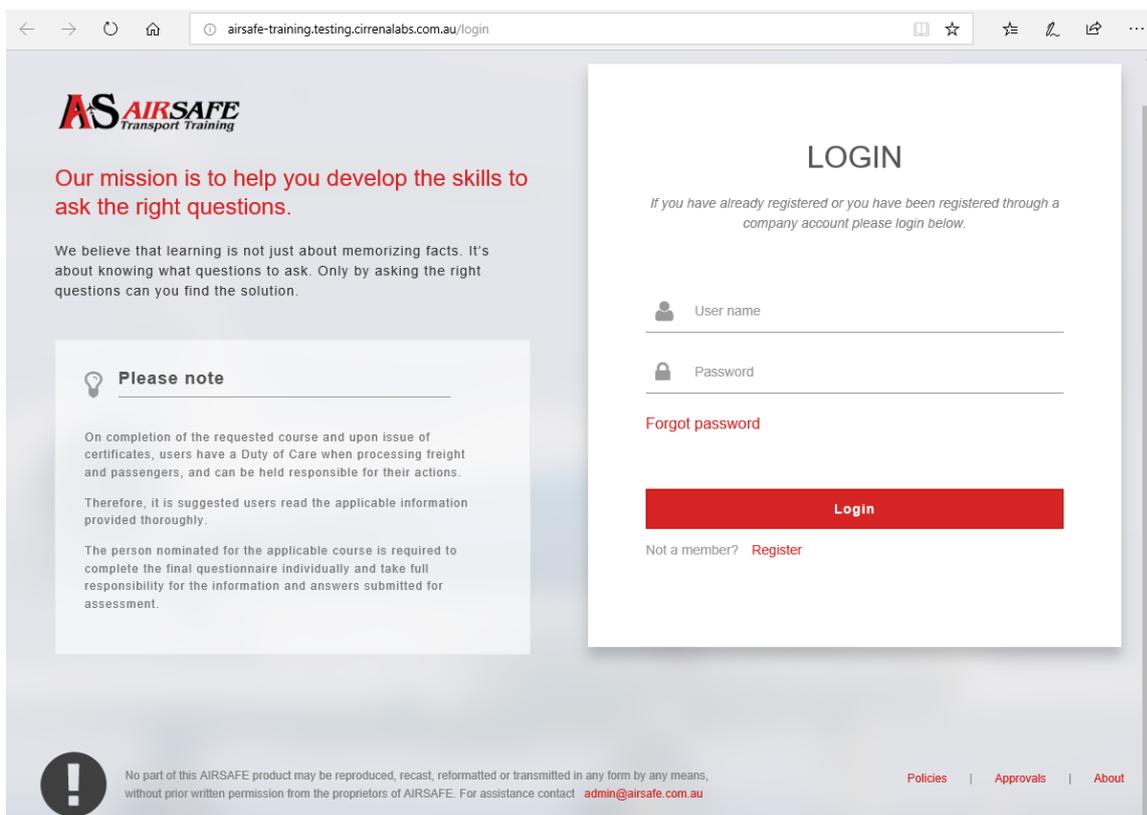
Email Address: admin@airsafe.com.au

or

Local Phone: (08) 9277 6968

International Phone: (+61) 8 9277 6968

Now that you have found our logon page lets look at how to use it, and what it means.



Login details and registration page.

From this page you can enter your logon details and gain access to your records and training that is presented by the system.

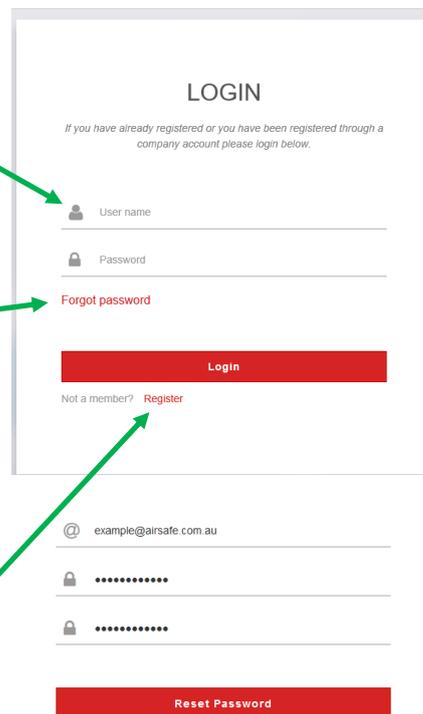
Forgot Password.

If you have a logon but cant remember what the password is, no problem. By selecting the Forgot Password option. Selecting this option will Ask you for a valid email address to send the Password reset link. Once received select the reset password option in the email and complete the presented form.

Once reset has completed successfully the system will sign you on.

Register

If you have not been with us before then Welcome aboard. From our registration screen you will be able to either register as an independent user or a company. For more detail see Registration in the following sections.



All information collected by AIRSAFE Transport Training is confidential and not sold or used for marketing purposes. It is for identification of company and trainee records only. All examples are fictitious and are not valid users or Training records.

REGISTRATION AND NEW ACCOUNTS

If you don't have an account with AIRSAFE Transport Training then you can create one by registering your details in the Registration page. But please remember;

"If you work for a company that already has an AIRSAFE account, please ask your HR / Training Manager to register you."

THE REGISTRATION PAGE

The registration page allows us to collect the details to Identify you as an individual and create a training record for you. From here we will also generate a username and a password for you either of your choosing or one can be automatically generated.

REGISTRATION

INDIVIDUAL	COMPANY	Already have an account? Login
-------------------	---------	--

If you work for a company that already has an AIRSAFE account, please ask your HR / Training Manager to register you.

User information

First Name*	Middle Ini	Last Name*
<small>First Name</small>	<small>Middle Initial</small>	<small>Surname</small>

Input Username*	OR	Generate Username
-----------------	----	-------------------

Email Address*	Alternate Email Address
----------------	-------------------------

Telephone Number*	Company Name
-------------------	--------------

Password*	Confirm Password*
-----------	-------------------

Address

Postal Address*

City / Suburb*	State*
----------------	--------

Country*	Postcode
----------	----------

Aviation Reference Number (ARN)	<i>If applicable</i>
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*Note: * indicate mandatory fields.*

Login details and registration page.

Fill in the requested information used to identify yourself and select a username for yourself. In the event you cant think of one or the one you have thought of is already in use then you can select "Generate Username" and a username will be generated for you. Once completed select the Create User Account Button and access to the system will be available.

	Create user account
--	----------------------------

INDIVIDUAL OR STUDENT DASHBOARD

AIRSAFE has created a new Dashboard experience for you to be able to manage your training experience and review your current progress and previous training records. As you complete more training the new dashboard will show you your progress through the course material as well as access to your completed certificates.

THE DASHBOARD

The screenshot shows the AIRSAFE Student Dashboard. At the top left, the date is February 15, 2019, Friday, 12:01 pm. The top right shows a welcome message for 'Example Citizen' with a dropdown arrow. The main navigation panel on the left includes: Dashboard (1), View Courses and Enrol (2), Certificates (3), Alerts & Reminders (4), Messages (5), FAQ (6), and Contact Airsafe (7). The main content area has a welcome message and instructions. Below is a 'List of Current Course Enrolments' table with columns: COURSE NAME, PROGRESS, EXPIRY DATE, STATUS, and FOR FEEDBACK CHECK PASS OR FAIL. The table lists four courses with their respective progress and status buttons like 'Sit Exam', 'Start now', and 'Certificate Now Inactive'. Callout 8 points to the user name, 9 to the main content area, 10 to the table, and 11 to the 'FOR FEEDBACK' column.

1. **DASHBOARD:** At the top of the navigation panel is the DASHBOARD. This will present the Student dashboard, from where at a glance, the courses that have been enrolled upon are displayed and can be selected, and the the progress and status of each one.

2. **VIEW COURSES AND ENROLL:** Selecting this option will show you a growing list of available course material that you have not already enrolled on and the costings . These can be sorted by industry whether it be Air, Road, Sea, Other or All, by using the filters at the top of the list.

Courses currently available
To see course details, click the course name

[All](#) | [Air](#) | [Road](#) | [Sea](#) | [Other](#)

COURSE	STREAM	PRICE	
Hazardous Chemicals Management for Warehouse Personnel	Other	\$180	Enrol
Dangerous Goods by Air Awareness for Ground Handling Staff	Air	\$80	Enrol
Dangerous Goods by Sea - Cargo Transport Unit (CTU) Pack	Sea	\$165	
Dangerous Goods by Sea - Awareness	Sea	\$110	Enrol

3. **CERTIFICATES:** This option will display a list of completed certificates that can be either downloaded or printed if required. But from here your current qualifications will be available for you when needed.

My Certificates

CERTIFICATE	UPLOADED
Transporting Flammable Liquids by Air	04/12/2018

4. **ALERTS AND REMINDERS:** If there are reminders for qualification renewals here is were you will find them. The system has been designed to let you know 3months out so you have time to avoid having a qualification lapse.

Alerts and reminders

#	TRAINEE	COURSE	ALERT
	You don't have any alerts or reminders currently		

Alerts and reminders only remain for 3-6 months then are purged

INDIVIDUAL OR STUDENT DASHBOARD

THE DASHBOARD

5. **MESSAGES:** If AIRSAFE is trying to contact you, a message indicator will appear here. You will also be able to reply, incase further information is required.
6. **FAQ:** Frequently Asked Questions. The most commonly asked questions and their answers are listed here to help.
7. **CONTACT AIRSAFE:** If the FAQ can't help you then contact us. This will let you send a query to the AIRSAFE Admin Team, and they will be able to assist you.
8. **WELCOME *TRAINEE NAME*:** Selecting your name will allow you to either logout of the system or update your contact details.
9. **COURSE NAME:** Displays the courses that have been successfully enrolled on. By selecting the name the course can be reviewed, if already completed, or launched for the first time. **PROGRESS:** Displays your progress in the course incase you had been called away and need to come back to it. The course will remember where you were upto so that you can pick up where you left off. **EXPIRY DATE:** This is the date by which time the course must be completed before the registration becomes invalid.
10. **STATUS:** Shows if the course is ready to start, needs renewal or if you are ready to sit the exam. If successfully completed it will offer you the opportunity to review your certificate.
11. **FEEDBACK:** By selecting here a copy of you past assessment can be reviewed with comments from the instructors to assist you.

Remember If there is anything that we can help you with or if you just have a query please don't hesitate to contact us on:

Email Address: admin@airsafe.com.au

or

Local Phone: (08) 9277 6968

International Phone: (+61) 8 9277 6968

AIRSAFE
Transport Training

Messages

Use the check box in the title bar to select all, or select them individually.

<input type="checkbox"/>	RECEIVED	READ	FROM	SUBJECT
--------------------------	----------	------	------	---------

Showing 1 - 0 of 0 items



Help guide

Hints to help you navigate through the Management System

Click on the topic below to receive helpful hints on how to perform certain functions in this Management System.

If your query is not covered below or you have a suggestion for other hints please email us from the Contact AIRSAFE tab.

FAQ

+ Do I have to complete the course in one sitting?

Send a Message

Subject

Enter subject here...

Content